



**Pacific  
Leadership  
Institute**

PLI  
Room HSS 307  
1600 Holloway Ave.  
San Francisco, CA 94132  
[www.pliprograms.org](http://www.pliprograms.org)

**POSITION TITLE: *Youth Lead! Intern***

**BROAD SCOPE AND FUNCTION:**

"Youth Lead!" is Pacific Leadership Institute's teen leadership initiative that trains and develops urban youth to lead PLI's outdoor adventure programs - including the Fort Miley Adventure Challenge Course, mobile team building and our challenge course at Camp Arroyo. The YL! internship program fosters leadership, community and professionalism through outdoor work experiences, leadership and professional development at SFSU, community service projects and other outdoor adventure opportunities.

**DUTIES AND RESPONSIBILITIES FOR YOUTH LEAD!**

- Responsible for arriving at the worksite on time and being prepared to lead while working in an outdoor environment
- Willing to be a team player and contribute to the success of each program
- Will receive 20 hours initial Challenge Course training including technical and facilitation skills
- Responsible for setting up, operating correctly and taking down the technical safety system for each program we deliver, as well as training in our PLI office.
- Duty to lead groups through the course safely which includes groups facilitation skills, public speaking, adhering to PLI safety protocols and standards of risk management
- Must attend ongoing professional development workshops focusing on professional and personal development.
- Will complete three hours a week of office support at our San Francisco State office
- Must take part in a community service project and additional outdoor adventures to expand their leadership effectiveness
- Will be asked to reflect on their experiences, leadership development and assist in documenting the impacts of our program
- Must complete the assigned internship projects prior to completion of Youth Lead!

**MINIMUM REQUIREMENTS:**

- \* Willing to learn, develop, and apply leadership skills with an enthusiastic attitude
- \* The ability to work with a variety of different people with a positive attitude
- \* To present oneself in a mature and professional manner
- \* Must enjoy working outside in various weather conditions while staying positive and professional.
- \* Ability to lift, carry and position objects weighing up to 40 pounds
- \* Able to work between the hours of 8am-5pm
- \* No previous challenge course experience required (all professional training provided)
- \* Basic computer skills



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**TYPICAL PHYSICAL REQUIREMENTS:**

The *Youth Lead!* Intern position has physical elements involved. Interns will carry gear and ladders weighing up to 40 lbs. around the course then set up and take down the course daily. Beyond setting up the elements, leaders are required to facilitate outdoor learning activities spread out across a 4-acre hillside and operate the safety systems needed on each element.

**TYPICAL WORKING CONDITIONS:**

The *Youth Lead! Intern* position require leaders to work outside in a variety of conditions. This will range from the cold foggy conditions of San Francisco to the triple digit heat of Livermore. Interns lead as a part of a team, while connecting these physical adventure activities to social and emotional learning embedded in this experience. Interns are also required to spend 3 hours per week in the PLI office working on administrative tasks and internship projects.

**REPORTING RELATIONSHIP:**

As a *Youth Lead!* Intern, leaders will work as part of a team of leaders while receiving support to develop throughout PLI’s leadership tiers. While on course, *YL!* Interns will report directly to the PLI Team Leader assigned to each program. Interns will receive additional trainings, support, evaluations and feedback from all PLI staff and Team Leaders.

<b>COMPENSATION:</b> \$13.50/hour	<b>IMPORTANT DATES:</b> Application Due: April 18 Training Dates: June 4, 10, 11, 14, 15 End of Program Celebration: August 05
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**CONTACT:**

For more info or an application email to [rosy@pliprograms.org](mailto:rosy@pliprograms.org)  
1600 Holloway Ave HSS 307, SF, CA 94132  
415 338-6883

PLI is a self-sufficient outdoor education, leadership development and job training program based out of SFSU and the Recreation, Parks, and Tourism Dept. PLI is administered through University Corporation, San Francisco State (UCORP).

**UCORP EMPLOYMENT IS NOT A UNIVERISTY / STATE OF CALIFORNIA EMPLOYER  
UCORP IS AN EOE / AA EMPLOYER**

University Corporation, San Francisco State (UCORP) is a not-for-profit public benefit corporation devoted to furthering the university’s educational mission. It does so by serving as the university’s business partner and providing the infrastructure for many university programs and services. UCORP also oversees the commercial activity on the campus and through these and other enterprise operations, UCORP aims to provide resources to the university to enrich the SF State experience for our students, faculty and staff.

**\*Please type or print clearly, word document available upon request**



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<b>Part 1 – Personal Information</b>	
<b>Name:</b>	
<b>Age:</b>	<b>Gender:</b>
<b>Address:</b>	
<b>Phone(cell):</b>	<b>Phone(home):</b>
<b>E-mail address:</b>	

<b>Part 2 - Education</b>	
<b>School attended:</b>	<b>Grade:</b>

<b>Part 3 – Experience (attach separate sheet of paper if necessary)</b>	
<b>Most Recent work/volunteer experience:</b>	
<b>Organization name:</b>	<b>Dates worked (Month and year):</b>
<b>Duties and responsibilities:</b>	
<b>Please list any other work/volunteer experience:</b>	
<b>Other Relevant Experience (school projects, sports teams, etc.)</b>	

<b>Part 4 – References:</b>	
<b>Name:</b>	<b>Relationship:</b>
<b>Phone Number:</b>	<b>E-mail:</b>

<b>How did you find out about this program?</b>	
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**Please type the answers to the following 3 questions on a separate page:  
(Include your name and e-mail address on your answer page)**

- 1. Why do you think you will make a good outdoor recreation leader?**
- 2. List 3 personal qualities you will contribute to Youth Lead! To enhance the program and explain why.**
- 3. Please describe one of the greatest challenges you have faced and how you handled it.**
- 4. What skills or experience do you hope to gain from this internship?**

**Do you have any other commitments this summer? (Summer school, other jobs or vacations)**

No       YES (explain and list dates)

I have read the job description on the first page. I understand and agree to the commitments involved in developing leadership skills in the Youth Lead! Internship including all required training dates, program duration and work requirements. I am ready to start the adventure!

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Parent/Guardian Signature

**\*A limited number of applicants will be called back for an interview to fill the positions. We will contact applicants by email with our decisions.**

**Please return applications to:**

Pacific Leadership Institute – Youth Lead! Internship  
SFSU, Recreation, Parks and Tourism Dept.  
1600 Holloway Ave, HSS 307  
San Francisco, CA. 94132  
Attn: Ian Mosier/Rosy Woodruff  
[ian@pliprograms.org](mailto:ian@pliprograms.org)  
[rosy@pliprograms.org](mailto:rosy@pliprograms.org)  
[www.pliprograms.org](http://www.pliprograms.org)

To request an electronic application, please send an e-mail to [rosy@pliprograms.org](mailto:rosy@pliprograms.org)