

Fort Miley Adventure Challenge Course



Fort Miley Challenge Course – LOGISTICAL INFORMATION

To ensure a successful day on the course, please read the following information carefully.



Before the Program

- Invoice – please review all of the information listed on the invoice including the day of the program, time frames, numbers of participants and cost to ensure all is correct
- Deposit – we require a \$200 deposit towards the balance to reserve a program
- Payment – we require final payment 10 days prior to the event or the course may be canceled
- Release Forms – please copy and distribute our two-page release form to everyone in the group (including chaperones)
 - Bring completed release forms with you on the day of the program (we do not want them sent to us in advance)

*** ONLY PARTICIPANTS WITH PROPERLY COMPLETED RELEASE FORMS MAY PARTICIPATE ***

- Talk to our staff – to discuss the goals, agenda and concerns for the program



Day of the Program

- Time – it is essential to arrive on time to maximize the value of the day
- Release Forms – every participant needs to bring a completed release form with them to the course in order to participate
- Lunch and Water – groups need to bring their own food and water for the program. There is no food or even water on site
- Warm Clothes – we will be outside the entire time on the course and it often is very cold (especially during the summer). It is traditionally the coldest place in the bay area 20 – 30 degrees below inland areas - so always wear long pants, a jacket or sweatshirt, beanie hat, gloves or whatever you need to stay warm



After the Program

- Keep talking to the group about their experiences, journal on the experience, write letters to PLI, express creative ways to revisit the learning they took away from the experience and how they can incorporate it into your daily routines

POLICIES:

- **Rain** = Weather at the course is always unpredictable, thus we do not cancel programs until the time of your scheduled event. We will make the technical call at the course. In the event of PLI canceling for any reason we will reschedule or refund the program – but if the group decides to cancel before the program starts we may charge an additional fee to reschedule or keep the deposit for the program.
- **Cancellation** = We require a 30 day cancellation notice in order to get a complete refund
- **Adjust** = We require 14 day notice to change or adjust any invoice for price, time frame or numbers of participants attending
- **Reschedule** = We may charge a 20% fee for rescheduling any course without notice

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What to bring list:

Ft. Miley is quite possibly the coldest place in the entire Bay Area. Expect cold and fog all year round. Our facility is completely outdoors and participants need to show up prepared.

We recommend the following items to get the best out of the experience

- Tennis shoes or light hiking boots (nothing new because they will get dirty)
- Loose fitting long pants (shorts are NOT recommended for any course)
- Long sleeve shirts (best if you bring layers which you can add or take off)
- A sweater or a hoodie sweatshirt and a jacket
 - Warm gloves is a good idea
 - Hat or beanie style hat are also good options
- Bring your own lunch or snacks (none will be provided)
- Water bottle is essential (there is no water on site at all!)

PLEASE DO NOT BRING ANY OF THE FOLLOWING ITEMS

- Large belt buckles
- Big hoop ear rings
- Any expensive jewelry
- Wrist watches
- Knives
- Chewing gum
- Radios or iPods